

Commonwealth of Massachusetts

BEST Program Operations Work Group Finance Session 3

Business Enterprise Systems
Transformation Program Management Office





Agenda



Agenda for the day

- OWG session 2 synthesis

- Overview of topics to be covered

- Interactive exercise: Finance process flows

- Debrief

- Next steps



Agenda for the day

Welcome and kick-off

Workshop element	Duration
▪ Recap OWG 2 session summary	
▪ Review instructions for interactive exercise	20 min

Interactive breakout sessions

▪ Breakout #1	30 min
▪ <i>Break</i>	10 min
▪ Breakout #2	25 min
▪ Breakout #3	20 min
▪ <i>Break</i>	10 min

Wrap-up

▪ Share key insights from interactive exercise	
▪ Discuss next steps	30 min



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Breakout sessions in action





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OWG 3 process areas

OWG 3 Feb.24

Order to Cash

Grantee Management

Project Management

Grantor Management



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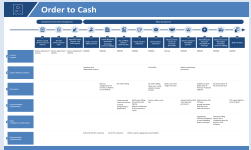
Finance Breakout Instructions

Initial positions

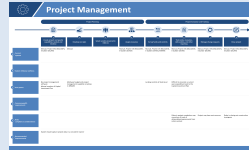
Room 1

Room 2

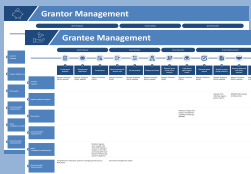
Group 1 (Order to Cash)



Group 2 (Project Management)



Group 3 (Grantee & Grantor Management)



Instructions

Each process flow has been divided into sub-components. We need your inputs to *identify pain points, Commonwealth requirements, and the high level system landscape* along the process flow

1. Assemble at the poster marked with your group number
2. Review the process flow with moderator
3. Take few minutes for individual review, if needed
4. Discuss the process flow with your group
5. Update the poster (pain points, requirements, systems) as a group
6. When the breakout time is up, please rotate clockwise to the next poster
7. Repeat for each breakout

Key considerations

- Process flows are not current state or future state, *these are generic flows* based on common practices meant to spur discussion
- “Commonwealth requirements” refers to requirements that must be included in future solution. Common ones include statutes, union rules, risk and compliance, etc.



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Session debrief



- **Pain points:** Which pain points resonated the most with the group? Which is the most complex part of this process flow?
- **Requirements:** What are some of the most important requirements for your process flow?
- **Systems:** What are the most important systems for this process flow? How many systems, roughly, are currently involved in this process flow?
- Additional takeaways, if any



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Next steps

March – OWG subgroup sessions

Pain points & requirements deep-dives

- Attendees: functional subgroups
- Agenda: Deep dive on select pain points and Commonwealth requirements by process area
- Topics:
 - Record to Report (March 3)
 - Fund Accounting (March 3)
 - Cash Management/ Treasury
 - Chart of Accounts & General Ledger
 - Capital Budgeting/ Project Management/ Capital Assets
 - Contracts & ISAs
 - Additional topics TBD
- OWG members will
 - Identify potential benefits
 - Flag potential interdependencies
 - Build rationale for change



Questions and Comments

A photograph of five business professionals (three men and two women) in business attire sitting around a large, dark conference table in a modern office setting with large windows in the background. The image is partially obscured by a dark blue semi-transparent overlay containing the title text.

QUESTIONS AND COMMENTS:

How Do We Work With You?

Business Enterprise Systems Transformation

DRAFT: Confidential – Proprietary and Pre-decisional

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